



Form: TH-09

Virginia Regulatory Town Hall

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Exempt Action Final Regulation Agency Background Document

Agency name	State Board of Elections
Virginia Administrative Code (VAC) citation	1VAC20-20-DIBR
Regulation title	Documents Incorporated by Reference (DIBR)
Action title	Update DIBR for Chapter 20
Final agency action date	8/23/2013
Document preparation date	823/2013

When a regulatory action is exempt from executive branch review pursuant to § 2.2-4002 or § 2.2-4006 of the Virginia Administrative Process Act (APA), the agency is encouraged to provide information to the public on the Regulatory Town Hall using this form.

Note: While posting this form on the Town Hall is optional, the agency must comply with requirements of the Virginia Register Act, Executive Orders 14 (2010) and 58 (1999), and the *Virginia Register Form, Style, and Procedure Manual*.

Summary

Please provide a brief summary of all regulatory changes, including the rationale behind such changes. Alert the reader to all substantive matters or changes. If applicable, generally describe the existing regulation.

The agency is updating the documents incorporated by reference for Chapter 20 of its regulations to include the March 2012 amendment of the Help America Vote Act (HAVA) Plan. A comment in the periodic review of this chapter identified the need for this update.

Statement of final agency action

Please provide a statement of the final action taken by the agency including (1) the date the action was taken, (2) the name of the agency taking the action, and (3) the title of the regulation.

The State Board Elections at its meeting on August 23, 2013, approved the updating the DIBR for Chapter 20 to include reference to the March 2012 HAVA plan amendment.

Family impact

Assess the impact of this regulatory action on the institution of the family and family stability.

None.